



# PRINCE2<sup>®</sup> Foundation and Practitioner Certification Exam Training - Brochure



Get ahead as a Global Project Management Professional

## The Importance of PRINCE2®

Short for **PR**ojects **IN** Controlled **E**nvironments, PRINCE2 is a set of globally-recognised project management standards. Initially used by the UK government, these practices have become the norm in many private organisations around the world.

Understanding PRINCE2 concepts and methods is recommended for project managers, both employed and aspiring, who want to transform the way they work in project environments and grow in their roles. Potential employers consider a PRINCE2 credential as proof of a candidate's knowledge of project management.

## Get Invensis Learning Advantage

- PEOPLECERT accredited certification training
- Learn from AXELOS certified partner
- Expert trainer, interactive sessions
- 4 practice exams to build confidence for the actual examination
- Exam fees included in the training course
- Copy of the PRINCE2 course material provided
- Classes across 108+ locations worldwide
- Instructor-led training that is always on schedule
- 45 PDUs certificate offered
- Global approvals and accreditations

## About PRINCE2 Certifications

PRINCE2 Foundation is the entry-level certification to build knowledge in this subject area.

There are no pre-requisites to take up the PRINCE2 Foundation exam.

Whereas PRINCE2 Practitioner is the second-level certification and you must have cleared one of the following certification examinations:

- PRINCE2 Foundation
- Project Management Professional® (PMP)
- Certified Associate in Project Management® (CAPM)
- IPMA Level A® (Certified Projects Director)
- IPMA Level B® (Certified Senior Project Manager)
- IPMA Level C® (Certified Project Manager)
- IPMA Level D® (Certified Project Management Associate)

## About Invensis Learning

Invensis Learning is a pioneer in providing globally-recognised certification training courses for individuals and enterprises worldwide. Our training methodology coupled with high quality courseware have enabled organisations to achieve high-impact learning with increased knowledge, competence, and performance.

We offer courses in various categories such as Project Management, IT Service Management, IT Security and Governance, Quality Management, Agile Project Management, DevOps, and Cloud Courses. We have trained 10000+ professionals worldwide and are a trusted partner for Fortune 500 companies, small and medium businesses, and government organisations to deliver globally-recognised training and certification programs. Invensis Learning certification training programs are adhered to global standards such as PMI, TUV SUD, AXELOS, ISACA, DevOps Institute, and PEOPLECERT.

# Benefits of PRINCE2 Certification



## **Opens up opportunities**

Recognised and sought by renowned companies all over the world, a PRINCE2 credential can broaden your career prospects in project management and help you move into senior roles.



## **Projects your skills as a global professional**

For recruiters, PRINCE2 certification showcases your commitment to your chosen field of project management, as well as your capabilities and education to manage projects successfully.



## **Builds knowledge and skills**

You can learn about managing projects and how to work in a project environment by implementing a globally-recognised method.



## **Widely applicable knowledge**

By providing only a structured framework, the PRINCE2 methodology can be customised and scaled to suit the requirements of a project in any industry or part of the world.

# PRINCE2 Course Overview

## 1. Overview, Principles and Tailoring PRINCE2 to the Project Environment

- Six aspects of project performance to be managed
- Definition of a project
- Four integrated elements of principles, themes, processes and the project environment upon which PRINCE2 is based
- Customer / supplier context of a PRINCE2 project
- Benefits of using PRINCE2
- Seven principles
- Characteristics of a project

## 2. Business Case (BC) Theme

- Definition of a project output, an outcome, a benefit and a dis-benefit
- The purpose of the Business Case theme
- The purpose of a:
  - Business Case
  - Benefits Review Plan
- Identify outputs, outcomes, benefits and dis-benefits

## 3. Organisation (OR) Theme

- Roles within the Organisation theme
- The purpose of the Organisation theme
- The three project interests and how these are represented within the three levels of the project management team structure

- The responsibilities and characteristics of the role:
  - Project Board
  - Project Manager
  - Project Assurance
  - Change Authority
  - Team Manager
  - Project Support
- What a stakeholder is
- The purpose of the Communication Management Strategy

#### **4. Quality (QU) Theme**

- Recall the recommended quality review team roles
- The purpose of the Quality theme
- The difference between Quality Assurance and Project Assurance
- The objectives of the quality review technique
- The difference between quality planning, quality control and quality assurance
- The difference between customer's quality expectations and acceptance criteria
- The purpose of a:
  - Project Product Description
  - Product Description
  - Quality Register
  - Quality Management Strategy

## **5. Plans (PL) Theme**

- Levels of plan recommended by PRINCE2
- Four tasks of product-based planning
- The purpose of the Plans theme
- The levels of plans, their purpose and the interrelationship between the:
  - Project Plan
  - Stage Plans
  - Team Plans
  - Exception Plan
- The tasks within the product-based planning technique

## **6. Risk (RK) Theme**

- The definition of a risk and the difference between a threat and an opportunity
- The recommended risk response types and whether they are used to respond to a threat or an opportunity
- The difference between a risk owner and a risk actionee
- The purpose of the Risk theme
- The steps within the recommended risk management procedure. This should include:
  - Identify the context and therefore the influences on a project's Risk Management Strategy
  - Identify the threats and opportunities that may affect a project's objectives
  - Estimate risks to assess their probability, impact and proximity
  - Evaluate the net effect of all risks on a project when aggregated together
  - Plan risk management responses
  - Implement planned risk management responses, identifying an appropriate risk owner and/or risk actionee
  - Communicate information related to risks, both within the project and externally to stakeholders

- The purpose of a risk budget
- The risk probability, risk impact and risk proximity
- The difference between cause, event and effect when expressing a risk
- The purpose of a:
  - Risk Management Strategy
  - Risk Register
- The concept of risk appetite and risk tolerance

## **7. Change (CH) Theme**

- Three types of issues
- Five typical activities of configuration management
- The purpose of the Change theme
- The purpose of a change budget
- The purpose of a:
  - Project Plan
  - Stage Plans
  - Team Plans
  - Exception Plan
- The steps in the recommended issue and change control procedure

## **8. Progress (PG) Theme**

- Lines of authority and reporting between the four levels of management
- The difference between event-driven and time-driven controls
- The purpose of the Progress theme



- The concept of management stages and the difference between management and technical stages
- The factors to consider in identifying management stages
- Tolerance(s): when and how tolerances are set and exceptions reported, in which management products tolerances are documented and how management by exception applies to the different levels of management
- **The purpose of a:**
  - Daily Log
  - Lessons Log
  - Work Package
- **The purpose of a:**
  - End Stage Report
  - End Project Report
  - Lessons Report
- **The purpose of a:**
  - Checkpoint Report
  - Highlight Report
  - Exception Report

## **9. Starting up a Project (SU) Process**

- The purpose of the SU process
- The objectives of the SU process
- The context of the SU process
- The purpose of a Project Brief

## **10. Directing a Project (DP) Process**

- The purpose of the DP process
- The objectives of the DP process
- The context of the DP process

## **11. Initiating a Project (IP) Process**

- The purpose of the IP process
- The objectives of the IP process
- The context of the IP process
- The purpose of a Project Initiation Documentation (PID)

## **12. Controlling a Stage (CS) Process**

- The purpose of the CS process
- The objectives of the CS process
- The context of the CS process

## **13. Managing Product Delivery (MP) Process**

- The purpose of the MP process
- The objectives of the MP process
- The context of the MP process

## **14. Managing a Stage Boundary (SB) Process**

- The purpose of the SB process
- The objectives of the SB process
- The context of the SB process

## **15. Closing a Project (CP) Process**

- The purpose of the CP process
- The objectives of the CP process
- The context of the CP process

## **16. Summary and Directed Studies**

## **17. Review of Key Concepts**



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